

Templates

LANDSCAPE FORMAT- LETTER SIZE

The following templates are in **letter-size Landscape format** and are also available on MLAR's website if teachers wish to download them to their computer.

Templates are formats of pages that teachers may require several copies of during the course of a given school year. Only one copy is provided, to be used as the original for making other copies.

It is recommended that all originals be kept in a separate binder from the one that teachers will use to enter their own information as part of their lesson planning and record keeping.

Student Attendance Record¹²

School: _____

Year: _____ - _____

Class: _____

Teacher: _____

		September	October	November	December	January
	Student Names					
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

¹² Source: Contributed by Raphael Hwang, Regina School of Chinese Studies, 2009

Student Attendance Record ¹³

School: _____

Year: _____ - _____

Class: _____

Teacher: _____

		February					March					April					May					June				
	Student Names																									
1																										
2																										
3																										
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18																										
19																										
20																										

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MONTH: _____ **Year:** _____

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday