

**Multilingual Association of Regina (MLAR)**

2440 Broad St., Regina S4P 2K7

Email: [mlar@accesscomm.ca](mailto:mlar@accesscomm.ca)

July 28, 2017

All Principals/Coordinators  
Regina Heritage Language Schools

Re: Principals' Meeting for 2017-2018 School Year

This is to remind you that the Heritage Language Schools "2017-2018 School Year Kickoff" (previously referred to as the Annual Principals' Meeting) will take place as follows:

Date: **Monday, August 28 2017**. Registration starting at 6:00 pm, Meeting starts at 7:00 pm

Location: Travelodge Hotel, Albert Street South, Regina

MLAR also welcomes all language teachers to attend this meeting, as well as Principals, as information that teachers need to know will be covered at this meeting. Parents also welcome to attend.

Please return by email the information requested on the attached form to MLAR Office as soon as possible, especially the names of persons from your school organization who plan to attend this meeting, as this will help us finalize arrangements with the Travelodge, based on the numbers expected, and will also help speed up registration. If you require further information, please contact MLAR Office, preferably via email at [mlar@accesscomm.ca](mailto:mlar@accesscomm.ca) . A copy of the Tentative Agenda is attached.

**All language schools using either Balfour or Campbell Collegiates** for their language program should have representation at this important meeting.

Gord Zakreski  
MLAR Office Coordinator

Attached: (1) Tentative Agenda  
(2) Information request form

July 28, 2017

**TO: All Principals/Coordinators of Heritage Language Schools**  
**Re Information required by MLAR for 2017-2018 School year:**

1. Contact information: Organization and School Principal/Coordinator:
  - a. Correct Name of your Organization: \_\_\_\_\_
  - b. Full Name of Principal/Coordinator: \_\_\_\_\_
  - c. Email Address of Principal/Coordinator: \_\_\_\_\_
  - d. Phone Number(s) of Principal/Coordinator: Res: \_\_\_\_\_ Work: \_\_\_\_\_ Cell \_\_\_\_\_
  
2. Names of persons planning to attend the August 28, 2017 Meeting:

	<u>Full Name:</u>	<u>Email Address:</u>	<u>Phone #:</u>
(1)	_____	_____	_____
(2)	_____	_____	_____
(3)	_____	_____	_____
(4)	_____	_____	_____
(5)	_____	_____	_____
(6)	_____	_____	_____
  
3. Number of Students expected for 2017-2018:
  - a. Number of students under age 18: \_\_\_\_\_ Number of Adults (aged 18 and over) \_\_\_\_\_
  
4. Planned School Year:
  - a. Date planned for FIRST CLASS (Day of week and Date, e.g. Saturday September \_\_\_\_, 2017) \_\_\_\_\_
  - b. Date planned for LAST DAY OF CLASSES (in May or June of 2018): \_\_\_\_\_
  
5. Please provide the above information **By August 18, 2017**, especially the NAMES of who will be attending the August 28 Meeting, to help finalize arrangements with the Travelodge.

**Regina Multilingual Schools (RMS) Committee**  
**Heritage Language Schools**  
**“2017-2018 School Year Kickoff”**

Location:	Travelodge Hotel, Albert Street South, Regina	
Date:	<u>Monday August 28, 2017</u>	<u>Registration starting at 6:00 pm</u>

**Tentative Agenda**

**Call to Order: 7:00 P.M.**

1. **Introductions** (Board/Committee Members; Principals/Coordinators; Teachers Present)
2. **Approval of Agenda**; Approval of **Minutes of August 29, 2016** Meeting.
3. **RMS Committee Programs and Responsibilities; Notices:**
  - (1) **Regarding Use of Balfour and Campbell Facilities:**
    - **Allocation of Classrooms** at Balfour and Campbell for 2017-2018
    - **Language School Responsibilities** when using Balfour/ Campbell School Facilities
    - **Where to go** in case of **Emergency Evacuation**, Balfour / Campbell.
    - **Classroom utilization fees for 2017-2018.**
    - **Dates** when **Balfour / Campbell NOT available** (Holidays, School Events)
4. **Other Business:**
  - a. **Teacher Workshop November 18, 2016** – George Bothwell Library (Southland Mall) – 2965 Gordon Road, Regina
  - b. **Promotion and Publicity:**
    - i. International Heritage Language Day Celebration in February (to be announced)
    - ii. SOHL Annual Conference: (Date to be announced)
    - iii. SaskCulture Annual Conference: (Date to be announced)
    - iv. MLAR Annual General Meeting – Nov. 27, 2017
  - c. **Renewal of MLAR Memberships** for 2017-2018 (Application forms available)
  - d. Nominations for Election of MLAR Board Members at AGM (Date to be announced)
5. Wrap up and Adjournment